

CS-23-034

BOCC CONTRACT APPROVAL FORM

CONTRACT TRACKING NO. CM3469-A1

SECTION 1 - GENERAL INFORMATION
 Requesting Department: Facilities Maintenance / Parks & Recreation Contact Person: E. Burton / J. Robertson
 Telephone: (904) 530-6125 Email: eburton@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION
 Name: Floater's Portable Sanitation, Inc.
 Address: 1509 Faye Road
 City: Jacksonville State: Florida Zip Code: 32218
 Vendor's Administrator Name: Toni Moon-Williams Title: CEO
 Telephone: (904) 751-2614 Email: toni@floatersnow.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY
 Authorized Signatory Name: Robert A. Green
 Authorized Signatory Email: aaron@floatersnow.com
 (IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR, OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION
 Contract Name: Contract for Rental of ADA-Compliant Portable Toilets and Related Services
 Type: New Contract Work Authorization Supplemental Agreement
 Short Description of Product(s)/Service(s) Being Requested: Monthly rental of ADA portable toilet that include the furnishing, servicing, maintenance, repair, moving and removing portable toilets from various locations throughout the County as required
 (GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)
 Procured Method: Quotes ITB RFP RFQ Piggyback Exemption Sole Source
 Single Source Other
 Total Amount of Contract: \$40,800.00 (\$8160.00 yearly) (3yr initial term = \$24,480) + (two -1yr options = \$16,320) (Estimate if necessary)
 Account Number: 01075572-544000 (beginning FY 23/24) - (Amendment is adding \$5k yearly for a Special Events line item to increase total contract value= \$65,800)
 Source of Funds: County State Federal Other:
 County Authorized Signatory: BOCC Chairman County Manager
 (IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE
 Insurance Category: Category L Category M Category H Other:
 Risk Manager Initials: AM 10/25/2023

SECTION 6 - AMENDMENT INFORMATION
 Contract Tracking No: CM3469 Amendment No: A-1 *Adding additional line item for Special Events (yearly)
 Type of Amendment: Renewal Time Only Extension Additional Scope Other: Increased compensation
 Increased Amount to Existing Contract: \$25,000.00 (if any) Total with Amended Amount: \$65,800.00
 Account Code Change From: Additional Account Code for new line item (NTE \$5k) To: 01075572-548000

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

- | | |
|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------|
| 1. <u>Doug Podiak</u> 10/25/2023
Department Head/Contract Manager Date | 3. <u>Sanasa Adams</u> 10/25/2023
Procurement Date
(Signature required only if procurement related) |
| 2. <u>Chris Jaramba</u> 10/27/2023 <u>JP 10/27/23</u>
Office of Mgmt. & Budget Date | 4. <u>Denise C. May</u> 10/26/2023 <u>DJ 10/26/2023</u>
County Attorney Date |

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

Taco E. Popey AICP 10/27/2023
County Manager Date

**FIRST AMENDMENT TO CONTRACT FOR RENTAL OF ADA-COMPLIANT
PORTABLE TOILETS AND RELATED SERVICES**

THIS FIRST AMENDMENT TO THE CONTRACT FOR RENTAL OF ADA-COMPLIANT PORTABLE TOILETS AND RELATED SERVICES (hereinafter “Amendment”) is made by and between the Board of County Commissioners of Nassau County, Florida, a political subdivision of the State of Florida (hereinafter the “County”), and Floaters Portable Sanitation, Inc., a business having its primary business location at 1509 Faye Road, Jacksonville, FL 32218 (hereinafter the “Vendor”).

WITNESSETH:

WHEREAS, the Parties previously entered into a Contract for the Rental of ADA Compliant Portable Toilets and Related Services dated August 18, 2023 (hereinafter “Contract”); and

WHEREAS, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

SECTION 1. Section 4 of the Contract is hereby amended to increase the compensation amount for the goods/services to be provided under the Contract to an amount not to exceed Sixty-Five Thousand, Eight Hundred Dollars and 00/100 (\$65,800.00).

SECTION 2. All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

[The remainder of this page left intentionally blank.]

IN WITNESS WHEREOF, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

NASSAU COUNTY, FLORIDA

Signature: Taco E. Pope, AICP

Print Name: TACO E. POPE, AICP

Title: Designee

Date: 10/27/2023

REVIEWED FOR LEGAL FORM AND CONTENT:

Denise C. May
DENISE C. MAY, County Attorney

FLOATERS PORTABLE SANITATION, INC.

Signature: Robert A. Green

By: Robert A. Green

Title: President

Date: 10/26/2023


Certificate Of Completion

Envelope Id: 7BE10A98D98E43B89E876DC395754F92	Status: Completed
Subject: Contract #CM3469-A1; \$65,800.00; Floaters Portable Sanitation; ADA Portable Toilet Rental	
Source Envelope:	
Document Pages: 3	Signatures: 8
Certificate Pages: 6	Initials: 3
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Evelyn Burton
Time Zone: (UTC-05:00) Eastern Time (US & Canada)	eburton@nassaucountyfl.com
	IP Address: 50.238.237.26

Record Tracking

Status: Original 10/24/2023 11:55:50 AM	Holder: Evelyn Burton eburton@nassaucountyfl.com	Location: DocuSign
Status: Original 10/27/2023 10:32:36 AM	Holder: Marshall Eyerman MEyerman@nassaucountyfl.com	Location: DocuSign

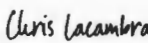
Signer Events

Signer Events	Signature	Timestamp
Doug Podiak dpodiak@nassaucountyfl.com Facilities Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 10/24/2023 12:05:07 PM Viewed: 10/25/2023 11:38:38 AM Signed: 10/25/2023 11:38:45 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	


Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Tracy Poore tpoore@nassaucountyfl.com OMB Admin Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 10/24/2023 12:05:07 PM Viewed: 10/24/2023 1:42:09 PM Signed: 10/25/2023 9:10:38 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

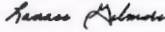
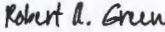

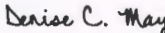
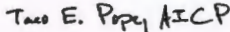
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

chris lacambra clacambra@nassaucountyfl.com OMB Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 10/25/2023 11:38:46 AM Viewed: 10/25/2023 3:02:45 PM Signed: 10/25/2023 3:06:59 PM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Ashley Metz ametz@nassaucountyfl.com Human Resources Director Nassau County BOCC Security Level: Email, Account Authentication (None)		Sent: 10/25/2023 11:38:46 AM Viewed: 10/25/2023 11:40:31 AM Signed: 10/25/2023 11:40:43 AM
	Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26	

Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 10/25/2023 3:07:00 PM Viewed: 10/25/2023 5:16:07 PM Signed: 10/25/2023 5:16:12 PM</p>
<p>Robert A. Green aaron@floatersnow.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Accepted: 10/26/2023 9:56:32 AM ID: ed3f20a7-89a5-4303-a6d7-1587e7fac4d0</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 173.8.46.70 Signed using mobile</p>	<p>Sent: 10/25/2023 5:16:15 PM Viewed: 10/26/2023 9:56:32 AM Signed: 10/26/2023 9:56:44 AM</p>
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Assistant County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 10/26/2023 9:56:45 AM Viewed: 10/26/2023 2:48:15 PM Signed: 10/26/2023 2:49:02 PM</p>
<p>Denise C. May dmay@nassaucountyfl.com Assistant County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 10/26/2023 2:49:03 PM Viewed: 10/26/2023 3:06:49 PM Signed: 10/26/2023 3:06:57 PM</p>
<p>Taco E. Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 10/26/2023 3:07:01 PM Viewed: 10/27/2023 10:32:20 AM Signed: 10/27/2023 10:32:27 AM</p>
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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<p>Evelyn Burton eburton@nassaucountyfl.com Procurement Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 10/27/2023 10:32:36 AM Viewed: 10/27/2023 10:32:36 AM Signed: 10/27/2023 10:32:36 AM</p>
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<p>Clerk Admin clerkservices@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 10/27/2023 10:32:28 AM Viewed: 10/27/2023 10:41:21 AM</p>
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<p>BOCC Procurement bocccprocurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 10/27/2023 10:32:29 AM</p>
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<p>Jennifer Kirkland jkirkland@nassaucountyfl.com Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Accepted: 10/24/2023 9:00:03 AM ID: 051b8b10-9ce7-49a7-bddd-e95a2069afb9</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 10/27/2023 10:32:30 AM</p>
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<p>Jay Robertson jrobertson@nassaucountyfl.com Parks and Recreation Director Nassau County BOCC Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;">COPIED</div>	<p>Sent: 10/27/2023 10:32:31 AM</p>
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Envelope Sent	Hashed/Encrypted	10/24/2023 12:05:07 PM
Envelope Updated	Security Checked	10/26/2023 1:35:41 PM
Envelope Updated	Security Checked	10/26/2023 2:11:48 PM
Certified Delivered	Security Checked	10/27/2023 10:32:20 AM
Signing Complete	Security Checked	10/27/2023 10:32:27 AM
Completed	Security Checked	10/27/2023 10:32:31 AM

Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.